

NEWBOTTLE PARISH COUNCIL

MONDAY 16 MARCH 2026

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

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9 March 2026

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 16 March 2026 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

West Northamptonshire Unitary Authority Councillors Rebecca Breese and Rosie Herring are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

AGENDA

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7:30pm – 7:35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:30pm – 7:35pm
3. **Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:30pm – 7:35pm
4. **Minutes** - To approve the minutes of the meeting held on 19 January 2026. **(Attached)**
7:35pm – 7:40pm
5. **Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 19 January 2026.
7:40pm – 7:45pm
6. **Chairman's Announcements**
7:45pm – 7:50pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
7:50pm – 8:00pm
8. **Reports from Unitary Authority Councillors** - To receive reports from the West Northamptonshire (Unitary Authority) Councillors.
8:00pm – 8:10pm

9. **Village/Environment Matters**
8:10pm – 8:25pm

- i) Playing Field and Pavilion – To receive an update from the Playing Fields Association (PFA) and requests from Middleton Cheney Football Club and BP Coaching to rent the field.
- ii) Myers Close Play Area – To discuss new equipment for the play area and receive an update on grant funding.
- iii) VAS on Green Lane - To discuss the request for a VAS on Green Lane. **(Report to follow)**

10. **Parish Council Matters**
8:25pm – 8:40pm

- i) Co-option – To consider any applications for co-option onto the Parish Council. There are currently two vacancies.
- ii) IT Policy – To adopt a new IT Policy. **(To follow)**
- iii) Allotment Land in Myers Close – To discuss an offer from Amplius to the Parish Council, to purchase allotment land in Myers Close. Councillors are invited to attend an online meeting on 19 March 2026 at 4pm. **(Information previously circulated)**

11. **Planning**
8:40pm – 8:45pm

- i) To note the planning applications considered by the Parish Council, since the last meeting:
2025/5002/FULL
Newbottle and Charlton Primary School, Green Lane, Charlton
Erection of new boundary fencing to secure the school playground and playing field and the planting of new shrubs as a screen
No objections

2025/4627/FULL
Jetty Cottage, Main Street, Charlton
Replacement of windows and external doors to Residence 7
No objections

2025/5176/TCA
1 The Walnuts, Main Street, Charlton
Walnut (t1) - crown reduction along the west boundary by approximately 2 metres in height, reducing the sides to suit. crown lifting to create approximately 4 metres above the drive and highway, and removal of any deadwood within the crown
No objections

2026/0298/FULL
Newbottle Farm, Green Lane, Kings Sutton
Erection of a free farrowing house
No objections

2026/0658/TCA
Newbottle and Charlton Primary School, Green Lane, Charlton
Tree works

2026/0671/TCA
Newbottle Manor Road to Church, Newbottle
Tree works

- ii) To note the planning application decisions made by West Northants Council, since the last meeting:
2025/3238/S73
4 Cartwright Road, Charlton,
Variation of condition 2 Plans for amendments to garage roof, size of extension & fenestration to
WNS/2022/2329/FUL (A rear extension to the dwelling and replacement of a flat roof at the rear with a
pitched roof to match the original roof. Conversion and extension of the garage to create habitable
accommodation, for use by family members and with short term holiday letting use)
Refused

2025/4519/106V

Myers Way, Charlton, Banbury

Request to convert shared equity property 33 Myers Way, Charlton, Banbury, Northants OX17 3DY to a
market dwelling in respect of s106 dated 5 March 2001 for Land off Myers Way, Charlton referenced
S/2000/1348

Withdrawn

2025/5260/LBC

Rose & Crown, Main Street, Charlton

Extend central ridge line chimney in matching materials to 1.8m inclusive of a 600mm chimney pot
above the thatched roof line

Approved

12. Finance

8:45pm – 8:50pm

- i) Financial Matters

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(To follow)**

- ii) Budget Monitoring – To consider the budget monitoring report for 2025/2026. **(To follow)**

- iii) Parish Council Bank Account Signatories – To consider adding another Councillor to the bank account as a signatory, which includes authorising payments using on-line banking.

13. **Correspondence** - To circulate any further items of correspondence.

8:50pm – 8:55pm

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.

8:55pm

15. **Staffing Matters** – To review the salary of the Clerk and Responsible Financial Officer for 2026/2027.

8:55pm – 9:00pm

16. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.

20 April 2026 (Annual Parish Meeting)

18 May 2026

20 July 2025

9:00pm

17. **Items for the Next Agenda/Items of Information**

9:00pm

(Timings are only an approximate guide. If you are interested in a particular item, please arrive for a 7.30pm start)